

INSTITUTIONAL EFFECTIVENESS COMMITTEE

Minutes

Don 125 (Lecture Hall) – 09/27/2017

In attendance: **Brown, Mike** (chair/ via PolyCom)
 Burke, Tammy
 Dellwo, Sarah
 ~~**Fillner, Russ**~~
 Hickox, Chad
 Kiesling, Robyn
 Stearns Sims, Elizabeth
 Turner, Patrick

Also in attendance: **Marston, Summer** (recorder)

The mission of the Institutional Effectiveness Committee is to evaluate the efficiency and effectiveness of college operations to ensure that policies, processes, and resources achieve optimal outcomes. The work of the committee will be informed by the college's mission, core themes, and strategic goals; evidence-based, results-oriented; and holistic, inclusive, and responsive.

APPROVAL OF MINUTES FROM JULY 26 AND AUGUST 9, 2017

Robyn moved to approve the July 26 minutes as written, Chad seconded. All in favor, minutes approved. Elizabeth moved to approve the August 9 minutes as written, Tammy seconded. All in favor, minutes approved.

IE REVIEW SUMMARY OF SENSE FINDINGS PRIOR TO SENDING TO COLLEGE COUNCIL FOR RECOMMENDATIONS

Each work group submitted commendations and recommendations (some included concerns, but some rolled those up into recommendations), some succinct and some more detailed. Mike put them all in one spreadsheet with commendations and recommendations; some listed concerns but rolled them into recommendations.

Pathway forward / What does that look like? All of it? Thin it out to high-level priorities?

Want to prepare a formal recommendation for action/list of actions to send to College Council. IE discussed what the intent is to send to CC. IE shines the light – reviews data, finds trends, draws conclusions that are sent to committees and departments who will come up with an action plan. Some things may get sent to Leadership for approval. Up to those units to determine of what can/cannot change, then report back to IE after a period of time (like 3 months or something) to follow up. Ultimately the check will be when we do another SENSE survey when we see if we've moved the dial.

Each group will prioritize the top 3 for their group and send it to Mike early next week. Mike will consolidate and look for similarities, and Summer will send out the list prior to the next meeting on October 11. IE will bring people in who need to be part of these discussions to help come up with recommendations, and then it will be reported back to College Council.

COMMITTEE WORK PLAN FOR AY2017-2018 (DISCUSS POTENTIAL TOPICS FOR CONSIDERATION)

- *POTENTIAL TOPICS (FROM FIRST IEC MEETING)*

- Guided Pathways Model/Engagement Tool
- 2016 CCSSE survey results

- Course Capacity/Scheduling Study
- Workshop on Data Literacy
- Other Suggestions?
- System Enrollment Management

Above were things had talked about during the first meeting. Will discuss further at the next meeting. Mike requested IE members come to the next meeting with ideas for potential work plan assignments for further discussion.

ATTACHMENTS

Summary of Group Findings (Spreadsheet)

NEXT MEETING

October 11